

Meeting	Board of Directors		
Date / Time	August 31, 2026, 6:30 pm	Location	Pioneer Memorial Clinic 130 Thompson Street, Heppner, Oregon 97836 Zoom Video Conference
Chair	Janet Greenup	Recorder	Natalia Wight
Board Members	Present: Janet Greenup, Lisa Pratt, Jason Hanna, Annetta Spicer, McKenzie Bailey		
Attendees	Staff: Shiloh Erven, Julie Baker, Natalia Wight, Rick Worden, Dr. Emily Jack, Sheryl Angell, Staci Hedman, Tina Montgomery, Jodi Ferguson, Jamie Houck, Katelin Tellechea, Laura Lawson, Trista Seastone, Dr. Russ Nichols Press: Gazette Times Guests: N/A		

Mission

Bring essential health services to our rural communities that meet the unique needs of the people we serve.

Vision

Be the first choice for quality, compassionate care, and lead the way in promoting wellness and improving health in our communities.

Values

Integrity, Compassion, Quality, Respect, Financial Responsibility

Agenda Item	Minutes
1. Call to Order & Pledge of Allegiance	Chair Janet Greenup called the meeting to order at 6:30 pm.
2. Public Comment	None
3. Approval of Meeting Minutes A. July 27, 2026	MOTION: Jason Hanna moved to approve the minutes for the July 27, 2026 meeting. Lisa Pratt seconded the motion. VOTE: Janet Greenup- yes, McKenzie Bailey- yes, Jason Hanna- yes, Lisa Pratt- yes, Annetta Spicer- yes. The motion passed.
4. Consent Agenda A. CEO Dashboard – Shiloh Erven, CEO B. Quality Report – Dr. Emily Jack C. EMS Stats – Jodi Ferguson	A. Shiloh Erven discussed the CEO Dashboard (see packet). Erven discussed Pioneer Memorial Hospital visits, noting outpatient, inpatient, and ED visits. Stated he will want to compare to last year's data to track growth. Discussed individual clinic visits and compared them to last July, showing improvement. Home Health and Hospice metrics were discussed, showing a decrease; currently looking into this and will report once more information is available. B. Dr. Jack stated staff is actively working on AWC metrics and scheduling those patients. We can now store and administer vaccines. Free sports physicals were offered in August at Heppner High School and were a success. This service was offered to all the schools in Morrow County and we will continue to try to add more school locations next time. Clinics have received positive feedback about having more providers staffed. McKenzie Bailey asked if there has been a conversation with Community Counseling Services regarding co-locating mental health. Dr. Jack stated that MCHD and CCS do work together and interface quite frequently.

	C. Jodi Ferguson reviewed the EMS Stats (see packet). Noted that we continue to meet the criteria for the contract with Morrow County. Our interim EMS director has been on board and working well; we hope to have a permanent EMS Director coming on board in the next few weeks.
5. Reports A. CEO Report – Shiloh Erven, CEO i. Recruitment Update ii. RHTP Funding Update iii. CEO Onboarding Plan Update iv. Hospital Association of Oregon Report B. Financial Report – Rick Worden, CFO	A. Shiloh Erven provided a CEO Update. i. Erven shared an update that a new permanent EMS Director should start in the next couple of weeks, and an announcement will be made later this month. The PA who toured the area previously ultimately selected a location in Michigan for employment; however, they were very complimentary about our location and the touring. We have two new PA candidates for Irrigon Medical Clinic who will most likely visit in September. ii. Erven gave an update regarding RHTP funding. This is a 5-year program through Medicare meant to help local hospitals and clinics. MCHD was awarded \$100,000 per clinic and \$963,000 for Pioneer Memorial Hospital. We submitted our project proposals and are currently waiting for official approval before funds are released. The focus points include Technology and Data, Healthy Communities, and Workforce Training. Lisa Pratt asked when we anticipate receiving the grant funds. Katelin Tellechea noted that she received an update that she expects the grant office to sign off in the next few weeks. iii. Erven said he has interviewed core leadership and board members and is currently hosting employee group sessions. Has concluded the first group session with Pioneer Memorial Clinic staff and will give a full report at the October meeting. iv. Erven discussed the Hospital Association of Oregon Report (see packet). The OHA completed a statewide tour, and Shiloh met with them in La Grande. Noted that Oregon hospitals have been losing money, and both large and small hospitals are experiencing losses. Costs are increasing while reimbursement is down, creating challenges. Lawmakers are working to influence change to help support Oregon hospitals. The H.R.1 bill will create more challenges, and some Medicaid patients are projected to lose coverage, which will increase pressure. More to come. B. Rick Worden presented the Financial Report (see packet). Worden discussed the Income Operating Sheet and compared the data to August 2025. Noted that wages and salaries have increased by about \$100,000, and FTE's have increased from 93 to 104. Discussion regarding how many of those FTE positions are income-producing. Noted we are similar financially to last year; however, visits are down from June across the board due to vacations and closures. We should expect an increase in August and improved revenue numbers. Days cash on hand is down to 11, and days in A/R is currently at 82. Worden noted this was

	mainly due to a staffing issue at HHH and the credentialing process for two new providers, which typically takes 90-120 days. Discussion regarding the timing of tax payments and SIP payments.
6. Old Business A. Tax Anticipation Note B. Special Board Education Meeting C. Community Benefit Review	A. Worden discussed a tax anticipation note, noting that it is a common tool used by special districts that rely on tax funding. We have had this in place for the last three years, but have not needed to draw on it. Bank of Eastern Oregon is offering a tax anticipation note of \$1 million at 5.95% interest, with a \$2,500 loan fee, payable by December 31st. Pratt asked if this is a loan or line of credit. Worden noted this is similar to a line of credit where we would draw from it as needed. Bailey asked whether any other driving factors in operations could actively cause the need to draw. Worden stated he doesn't foresee any and has discussed with leadership the need to hold money and request approval for purchases over a certain amount. Pratt asked how much we receive in property taxes and levy. Worden stated we receive 3.8 million combined, and we should receive the bulk of that in November. MOTION: Janet Greenup moved to approve Resolution #153-0826, authorizing borrowing of funds through a tax anticipation note, not to exceed \$1 million, at an interest rate of 5.95%, with a maturity date of December 31, 2026. Ann Spicer seconded the motion. VOTE: Janet Greenup- yes, Lisa Pratt- yes, Jason Hanna- yes, Annetta Spicer- yes, McKenzie Bailey- yes. The motion passed. Discussion had before the motion that once in place, communication on draws should be shared with the board, and we will continually work toward fewer draws in the future. B. Erven confirmed that the Special Board Education meeting is scheduled for Wednesday, October 21st at 9 am and mentioned that Bob Houser will also be attending. C. Discussion regarding community benefit spending and how to handle AED requests. Spicer mentioned that she would like guidelines for reviewing incoming community benefit requests. Pratt said we could look into refurbished AED units to save money. Discussion regarding wanting a list of all AED units we have donated throughout the county so we can track them and ensure they are properly maintained. D. Chair Greenup discussed parking at Pioneer Memorial Clinic. Mentioned that the parking space located at the corner next to the handicap parking space should be removed. Noted that when that space is occupied, it makes accessibility to the handicap space challenging.
2. New Business A. Compliance Committee Board Participation- Julie Baker	A. Julie Baker opened discussion on the Compliance Committee and Board participation. The discussion focused on how the Board would like to receive compliance committee updates. Options include providing updates during an Executive Session and/or having a Board member attend compliance committee meetings quarterly. Baker stated that the committee members are currently Shiloh Erven, CEO, Rick Worden, CFO, Julie Baker, Katelin Tellechea, Jamie Houck, and open to a Board member. Chair Greenup will continue to serve as the board representative, and backups will be designated if she is unable to attend.

3. Executive Session	a. None
4. Return to Open Session	
5. Adjourn	With no further business to come before the Board, regular session adjourned at 7:52 pm Minutes taken and submitted by Natalia Wight. Approved October 26, 2026.

Promise of Excellence

Compassion: Being motivated with a desire to assist patients and staff with empathy and kindness and committed to going the extra mile to ensure patients and staff feel comfortable and welcomed.

Respect: Recognizing and valuing the dignity and uniqueness of everyone. Respect creates a work environment based on teamwork, encouragement, trust, concern, honesty, and responsive communication among all employees and our patients.

Integrity: Encompassing honesty and consistently adhering to the principles of professionalism and accountability with our patients, fellow employees, and community partners. Integrity is at the heart of everything we do.

Excellence: Creating standards of performance that surpass ordinary expectations. We want to make this the place where patients want to come, our providers want to practice, and people want to work!