



**Board Meeting Agenda
November 24, 2025 at 6:30 pm**

In Person	Port of Morrow, Sand Hollow Conference Room, Boardman, OR 97818
Microsoft Teams	<u>Join the meeting now</u> Meeting ID: 247 935 609 470 37 Passcode: Fk6vt6wx

- 1. Call to Order and Pledge of Allegiance**
- 2. Public Comment (Maximum of 3 minutes per person. Maximum of 30 minutes for comments)**
- 3. Approval of Meeting Minutes**
 - A. October 27th, 2025 meeting
- 4. Presentation of Cost report 204-2025 – Eric Volk, Wipfli**
- 5. Consent Agenda**
 - A. CEO Dashboard – Bob Houser
 - B. Quality Report- Dr. Seals
 - C. EMS Stats – Bob Houser
- 6. Reports**
 - A. CEO Report – Bob Houser
 - B. Financial Report – Jodi Ferguson
- 7. Med Staff Report –**
 - A. **Approve Staff Privileges - Re-Appointment of:**
None at this time.
 - B. **Approve Staff Privileges - Appointment of:**
 1. Shelby Payne, MD – Radiology
 2. Leonardo Campos, MD – Radiology
 3. Michelle Black, MD – Radiology
 4. Blake Hansen, MD – Radiology
 5. Jeremy Austin, MD – ER
 6. Emily Jack, MD – Family Medicine
 7. Lori Lammers, APRN- NP

Promise of Excellence

Compassion: Being motivated with a desire to assist patients and staff with empathy and kindness and committed to going the extra mile to ensure patients and staff feel comfortable and welcomed.

Respect: Recognizing and valuing the dignity and uniqueness of everyone. Respect creates a work environment based on teamwork, encouragement, trust, concern, honesty, and responsive communication among all employees and our patients.

Integrity: Encompassing honesty and consistently adhering to the principles of professionalism and accountability with our patients, fellow employees, and community partners. Integrity is at the heart of everything we do.

Excellence: Creating standards of performance that surpass ordinary expectations. We want to make this the place where patients want to come, our providers want to practice, and people want to work!

8. Old Business

- A. Church building has been listed with Sykes Realty in Heppner.
- B. Appointment of board committee to review final CEO applicants

9. New Business

- A. CEO Candidates – As of 11/19/25 there have been 94 candidates. Closing date is 11/24/25.
- B. Approval of ONA contract – To be discussed in Executive Session, voted on in open session.

10. Executive Session: Members of the news media may attend executive sessions, with limited exceptions. News media are instructed not to report about what happened in executive sessions.

- A. Discussion of litigation or litigation likely to be filed. To be held under ORS 192.660(22)(h)
- B. Discussion of continued negotiations involving matters of lease agreement. To be held under ORS 192.660(2) (e).
- C. Discussion of ONA labor negotiations/contract to be held under ORS 192.660 (2) (d). Media may be excluded from these negotiations under ORS 192.660 (4)

11. Return to Open Session

12. Adjourn

13. Next meeting to be held December 29th, 2025 @ MCGG, Lexington, OR. (unless canceled by board)

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Meeting	Board of Directors		
Date / Time	October 27, 2025 at 6:30 pm	Location	PMC Conference Room 130 Thompson Street, Heppner, OR 97836 Microsoft Teams
Chair	Janet Greenup	Recorder	Julie Baker
Board Members	Present: Russel Nichols, Stephen Munkers, Annetta Spicer, Jason Hanna		
Attendees	Staff: Bob Houser, Julie Baker, Jodi Ferguson, Sheryl Angell, Kirsten Espinola, Dr. Seals, Lisa Spencer, Tonja Lemmon, Staci Hedman, Katelin Tellechea, Tina Montgomery		
Guests	Mary Killion, Boardman Food Pantry		

<p>Mission Bring essential health services to our rural communities that meet the unique needs of the people we serve.</p>	<p>Vision Be the first choice for quality, compassionate care, and lead the way in promoting wellness and improving health in our communities.</p>	<p>Values Integrity, Compassion, Quality, Respect, Financial Responsibility</p>
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Agenda Item	Minutes
1. Call to Order & Pledge of Allegiance	Chair Greenup called the meeting to order a 6:30 pm
2. Public Comment	No public comment made.
3. Approval of Meeting Minutes A. September 29, 2025	Amendments to minutes included an incomplete sentence in 7, B and a typo in section 8, A. MOTION: Russ Nichols moved to approve the minutes for the September 29, 2025 meeting with amendments. Stephen Munkers seconded the motion. The motion passed unanimously by all Board members present.
4. Consent Agenda A. CEO Dashboard – Bob Houser B. Quality Report – Dr. Seals C. EMS Stats – Bob Houser	A. Bob Houser discussed the CEO Dashboard (see packet), noting the improvement in the turnover rate at 4.1%. He discussed the new position open, Swing Bed Coordinator, stating changes are being made to the posting to generate interest. Houser discussed Days Cash on Hand, and that improvements to this number are being worked on. Houser highlighted the NRC patient surveys are getting close to NRC benchmarks. Discussion held surrounding the surveys. Greenup asked if it would be beneficial to run an article in the paper concerning the patient surveys to education the public. Houser said this can be looked into as a public announcement, and this could also be posted on the District website. B. Dr. Christine Seals presented a Quality Report (see packet). Discussion held regarding depression screenings. Greenup asked what is in the screening and Dr. Seals shared it is a screening for any patient for depression, and if there is a need to intervene. Hanna had questions regarding the process and when it was completed, Dr. Seals addressed.

	<p>C. Houser reviewed the EMS Stats (see packet). Discussion held regarding which ambulance was considered “first out” at each station. Jodi Ferguson said currently it is 298 in Irrigon and 599 in Heppner, but that can change depending on different factors. Houser said these stats are also reported to the Morrow County ASA Committee, discussion held regarding the stats for transports.</p> <p>Houser also highlighted the efforts of EMS on making call backs to patients within 24 hours of ER discharge. Houser stated numbers are looking a lot better and included a special thank you to EMS Lead Josie Foster and EMT Robert McCoy.</p>
<p>5. Reports</p> <ul style="list-style-type: none"> A. CEO Update – Bob Houser B. Financial Report – Jodi Ferguson 	<p>A. Houser provided a CEO Update (see packet). He shared that Lori Ann Lammers APRN-NP has a start date of today for her first week of orientation, she will be at Irrigon Medical Clinic. He added that after interviewing for the CFO, Rick Worden has accepted the position. Houser also thanked Jodi Ferguson for stepping up during the position vacancy to assume duties as CFO, noting her dedicated professionalism.</p> <p>Houser said the District had received notice from Lab Tech Supervisor, Jeremy Filip, and are currently interviewing to refill that position, as well as for an MA for Dr. Jack at PMC.</p> <p>Houser shared the District received a verbal ok from OHA to proceed with the PFT setup in room 215 at PMH.</p> <p>He said Lisa Spencer, HH&H Director, will be meeting with Mike Hughes, Boardman Fire and Rescue Chief the following day to discuss an agreement with Boardman Fire for Hospice patient transfers within their Ambulance service area. He discussed the needs of that type of agreement between the agencies. Discussion held about this, including Houser sharing that a MCHD Ambulance would need permission from Boardman Fire to do even a non-emergent transport for our own hospice patient who resides within this service area. Hanna asked if a patient can say on hospice registration that they decline and would like MCHD Ambulance. Houser replied no, it is clearly written in the ASA. Discussion continued surrounding this topic.</p> <p>Houser said that Irrigon Medical Clinic received notice from CMS regarding an upcoming unannounced survey for recertification. He said Trista Seastone, Dr. Seals and Katelin Tellechea would be primarily working with them when it happens.</p> <p>Houser shared he met with Art Mathison, CEO, from Good Shepherd last week to discuss with what the future holds, with the goals of collaboration in place of competition. Spicer asked about Good Shepherd’s plans to move to Boardman, to which Houser replied they are still in the planning stages. The Board was in agreement that they would like to work towards collaboration.</p> <p>B. Jodi Ferguson presented the Financial Report (see packet). She noted the Days Cash on Hand number being at 12, and provided comparables for past years. She stated the District is still waiting on tax money to</p>

	<p>come in, which should be arriving soon. Ferguson said the Revenue Cycle Team has been working hard on billing at A/R.</p>
<p>6. Medical Staff Report A. None</p>	<p>A. Nothing to report. Medical Staff meets next on November 20, 2025.</p>
<p>7. Old Business A. Decision on the usage of the church building, sell or keep?</p>	<p>A. Houser asked the Board if they were ready to make a decision on any next steps for the church building owned by the District. Discussion held by the Board, including if the District had a need for it for storage, the costs of renovation. Hanna asked where the progress was at with cleaning out and updating the storage building. Houser said they are waiting on a contractor for that piece. He added the District has been in the process of cleaning out the old church building. Discussion continued.</p> <p>MOTION: Annetta Spicer motioned sell the church building through the required process. Jason Hanna seconded the motion. The motion passed unanimously by all Board members.</p>
<p>8. New Business A. Posting of CEO Job Opportunity</p>	<p>A. Houser provided an update on the posting of the open CEO position, stating approximately 30 applications had been received to date. Houser asked if the Board would like to create an applicant review committee. Discussion held by the Board regarding this, Spicer suggested that when Houser had the applicants narrowed down to approximately ten qualified a committee could review. The Board was agreeable to this suggestion. Munkers asked about the deadline. Houser said it was around the time of the next Board meeting, November 24, 2025. Discussion held and determined to consider creating the committee at the next meeting.</p> <p>B. An agenda item was added regarding the Boardman Food Pantry. Houser introduced guest Mary Killion (Boardman Food Pantry Board Member), and said they were interested in renting the EMS building temporarily as they rebuild their building that had been destroyed by fire. Killion shared that their property is across from the location of the MCHD Ambulance building in Boardman, and the close building locations would provide for an easy transition. She said her Board is supportive to help facilitate this. Discussion held by MCHD Board, Nichols said this is a great thing to do for Boardman. Houser shared the ambulance and supplies are in a separate locked area than the area the food pantry would be using.</p> <p>MOTION: Jason Hanna motioned to accept this request from the Boardman Food Pantry. Russ Nichols seconded the motion. The motion passed unanimously by all Board members.</p> <p>Discussion continued regarding how to serve the Boardman area. Nichols suggested they solicit public comment at the next meeting in Boardman. The Board was agreeable to this.</p>

	<p>C. Jodi Ferguson provided an update on a disaster drill the District would be conducting at PMH and PMC in Heppner. The drill will take place on November 10, 2025. She added this is a mandatory requirement.</p> <p>D. Houser shared a request that MCHD Chief Nursing Officer will assume the same responsibilities and obligations as the administrator when the Home Health Administrator is not available.</p> <p>The administrator of Pioneer Memorial Home Health is appointed by, and reports to, the BOD. The administrator is available during all operating hours, is responsible for all day-to-day operations of the agency, serves as the Director of Professional Services, ensures that a clinical manager is available during all operating hours and that the agency employs qualified personnel, including assuring the development of personnel qualifications and policies.</p> <p>MOTION: Russ Nichols motioned to designate MCHD Chief Nursing Officer, Sheryl Angell, to assume the responsibilities and obligations as the administrator when the Home Health Administrator, Lisa Spencer, is not available. Ann Spicer seconded the motion. The motion passed unanimously by all Board members.</p> <p>E. Greenup brought up Life Flight membership and asked about a Morrow County Ambulance Membership. Ferguson addressed this stating that due to the changes in ASAs, Life Flight will be taking over Tri-County Ambulance starting January 1, 2026.</p> <p>F. Spicer discussed two instances where community members had come to the board to discuss items. Houser addressed this and said the Board can respond with “Have you talked to Bob?”, and referenced policy. Julie Baker will email Spicer her credentials to log into PolicyStat to review.</p>
<p>9. Executive Session</p>	<p>Chair Greenup called to order Executive Session under:</p> <ul style="list-style-type: none"> A. ORS 192.660(22)(h) discussion of litigation likely to be filed. B. ORS 192.660(2)(e) discussion of preliminary negotiations involving matters of lease agreement. <p>Members of the news media may attend Executive Sessions, with limited exceptions. News media are instructed not to report about what happened in Executive Sessions.</p>
<p>10. Return to Open Session</p>	<p>The Board returned to open session at 8:03 pm. No items were discussed or voted on.</p>
<p>11. Adjourn</p>	<p>With no further business to come before the Board, regular session adjourned at 8:05 pm</p> <p>Minutes taken and submitted by Julie Baker. Approved _____.</p>

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DRAFT



MORROW COUNTY HEALTH DISTRICT

Excellence in Healthcare

November 2025 Meeting (October Stats)

HUMAN RESOURCES	
Turnover Rate (Rolling 3 Months: August-September-October)	3.0%
Vacancy Rate	15.38%
Number of Open Positions	18
Newly Created Open Positions	2

FINANCIAL		
Days Cash on Hand	6	Goal ≥ 90
Days in AR Cerner	95	Goal ≤ 60
Days in AR (All)	108	

The annual total separations rate for health care and social assistance for August 2025 was 3.1 (Bureau of Labor Statistics).

RURAL HEALTH CLINICS				
MEASURE	PMC	ICC	IMC	BIC
Third Next Available (Current Month)	23	12	5	NA
Total Visits (Previous Month)	103	140	246	57

"Third Next Available" is an industry standard measurement of primary care access. It is defined as the average length of time in days between the day a patient makes a request for an appointment with a provider and the third available appointment for a new patient physical, routine exam, or return visit exam. Values shown are clinic averages.

PIONEER MEMORIAL HOSPITAL	
Hospital Admit Days (IP, SS, NSS, OBS, R) (Previous Month)	248
Emergency Department Visits (Previous Month)	124
Hospital Outpatient Visits (Previous Month)	290

HOME HEALTH & HOSPICE	
Hospice Days (Previous Month)	207
Home Health Visits (Previous Month)	88

NRC Patient Experience Real-Time Survey

The real-time survey platform was implemented on June 1st, 2025. Stats show a cumulative report of all responses since implementation. Starting on June 1, 2026 stats will show a 12 month rolling period. Patients are contacted via text, e-mail, or phone with a 24 hour delay between attempts to give them the opportunity to complete the survey. Patients contact information must be captured correctly in CERNER to receive the survey.

What is the NRC Net Promoter Score? It is a metric that reflects how likely a patient is to recommend a healthcare organization to others.

Would you recommend this provider's office to your family and friends? (Net Promoter Score)	
June 1, 2025 to November 15, 2025	
Boardman Immediate Care	67.4% Responses = 43
Ione Community Clinic	94.5% Responses = 110
Irrigon Medical Clinic	77.0% Responses = 148
Pioneer Memorial Clinic	87.9%

Would you recommend this service/department to your friends or family? (Net Promoter Score)	
June 1, 2025 to November 15, 2025	
Emergency Department	66.7% Responses = 57
NRC Benchmark	80.5%
(EMS)	100.0% Responses = 8
(EMS)	
NRC Benchmark	82.5%
Lab	70.2%

	Responses = 81
All Clinics Combined	83.4%
	Responses = 392
NRC Benchmark	86.1%

	Responses = 47
NRC Benchmark	80.5%
Radiology	54.5%
	Responses = 22
NRC Benchmark	80.5%

NRC HCAHPS

All HCAHPS are captured via a paper survey that is mailed to all admitted inpatients at Pioneer Memorial Hospital. CMS requires paper surveys for HCAHPS at this time.

Using any number from 0 to 10, where 0 is the worst hospital possible and 10 is the best hospital possible, what number would you use to rate this hospital during your stay?	
June 1, 2025 to November 15, 2025	
Inpatient	100.0%
	Responses = 5
NRC Average	71.5%

Would you recommend this hospital to your friends and family?	
June 1, 2025 to November 15, 2025	
Inpatient	100.0%
	Responses = 5
NRC Average	72.4%

2025	IRRIGON								HEPPNER								IONE				LEXINGTON			
	299				298				599				598				699				499			
	Dispatch to En Route	Response Time	Number of Runs	Number of Transports	Dispatch to En Route	Response Time	Number of Runs	Number of Transports	Dispatch to En Route	Response Time	Number of Runs	Number of Transports	Dispatch to En Route	Response Time	Number of Runs	Number of Transports	Dispatch to En Route	Response Time	Number of Runs	Number of Transports	Dispatch to En Route	Response Time	Number of Runs	Number of Transports
January	0.0	0.0	0	0	1.1	2.0	31	20	1.0	2.6	25	16	1.7	5.0	3	1	0.0	0.0	0	0	0.0	0.0	0	0
Transfers January	0.0	0.0	0	0	0.0	0.0	0	0	0.0	0.0	0	0	2.4	10.8	5	5	0.0	0.0	0	0	0.0	0.0	0	0
9-1-1 February	0.3	1.5	1	1	1.2	3.0	28	20	1.0	2.9	12	8	1.5	14.6	1	1	0.0	0.0	0	0	0.0	0.0	0	0
Transfers February	17.5	20.0	2	2	0.0	0.0	0	0	0.0	0.0	0	0	8.7	14.8	1	1	0.0	0.0	0	0	1.5	17.2	2	2
9-1-1 March	0.6	4.6	2	2	1.0	3.0	41	27	1.3	3.0	17	8	0.5	4.0	2	0	0.0	0.0	0	0	0.0	0.0	0	0
Transfers March	0.0	0.0	0	0	0.0	0.0	0	0	5.0	15.0	1	1	7.3	8.0	3	3	0.0	0.0	0	0	3.0	8.1	2	2
9-1-1 April	0.8	1.1	4	4	1.0	2.4	34	23	1.0	2.4	28	18	0.7	6.8	3	1	0.0	0.0	0	0	0.0	0.0	0	0
Transfers April	4.1	9.2	2	2	2.0	4.4	2	0	0.0	0.0	0	0	1.5	12.4	4	4	0.0	0.0	0	0	0.0	0.0	0	0
9-1-1 May	1.3	4.5	2	2	1.0	3.8	39	20	1.0	3.0	30	19	2.0	4.1	1	0	0.0	0.0	0	0	0.0	0.0	0	0
Transfers May	0.0	0.0	0	0	0.0	0.0	0	0	4.0	23.0	1	1	5.0	20.0	4	4	0.0	0.0	0	0	0.0	0.0	0	0
9-1-1 June	1.5	4.8	3	3	1.7	5.3	24	10	1.0	2.8	22	17	2.1	6.6	4	3	0.0	0.0	0	0	0.0	0.0	0	0
Transfers June	0.0	0.0	0	0	0.0	0.0	0	0	24.6	4.5	1	1	19.9	1.2	8	8	0.0	0.0	0	0	0.0	0.0	0	0
9-1-1 July	3.0	10.0	4	3	1.0	1.7	36	24	1.0	18.0	23	13	3.0	12.0	3	0	0.0	0.0	0	0	0.0	0.0	0	0
Transfers July	0.0	0.0	0	0	0.0	0.0	0	0	0.0	0.0	0	0	9.0	23.5	3	3	0.0	0.0	0	0	0.0	0.0	0	0
9-1-1 August	2.7	8.0	1	0	1.0	3.0	36	23	1.0	3.0	14	10	0.0	0.0	0	0	0.0	0.0	0	0	0.0	0.0	0	0
Transfers August	0.0	0.0	0	0	0.0	0.0	0	0	7.0	1.0	2	2	1.5	2.0	6	6	0.0	0.0	0	0	0.0	0.0	0	0
9-1-1 September	0.7	1.3	7	6	0.9	4.2	28	12	1.9	4.0	23	10	3.5	4.4	3	3	0.0	0.0	0	0	0.0	0.0	0	0
Transfers September	0.0	0.0	0	0	0.0	0.0	0	0	1.0	1.0	1	1	4.0	7.0	1	1	0.0	0.0	0	0	0.0	0.0	7	0
9-1-1 October	0.8	2.2	3	2	0.8	2.8	31	18	1.2	5.0	27	15	3.0	4.1	1	1	0.0	0.0	0	0	0.0	0.0	0	0
Transfers October	0.0	0.0	0	0	0.0	0.0	0	0	0.0	1.0	1	1	0.4	1.6	8	8	0.0	0.0	0	0	0.0	1.7	3	3
9-1-1 November																								
Transfers November																								
9-1-1 December																								
Transfers December																								
TOTAL			31	27			330	197			228	141			64	53			0	0			14	7

Dispatch to en route means the length of time between when the ambulance is dispatched to when the ambulance leaves the garage.
Response time means the length of time between the notification to the ambulance and the arrival of the ambulance at the incident scene.*
 *Note that response times are not adjusted for miles traveled.



PO BOX 9
 Heppner OR 97836
 Tel: 541-676-9133
 Toll Free: 1-800-737-4113
 www.morrowcountyhealthdistrict.org

TO: Morrow County Health District Board of Directors

FROM: Bob Houser, CEO, FACHE

SUBJECT: CEO REPORT TO THE BOARD

DATE: November 24th, 2025

1. **Recruitment/Staffing:** We have hired Diana Sharp, MLT for the position as Lab Technical Supervisor. Diana replaces Jeremy Filipe who will be leaving Nov. 21st to move to Maine.
2. **Additional employees needed:** Discharge Coordinator/Referrals @Pioneer Memorial Clinic, Clinic Director at PMC, Chief Executive Officer, and Patient Account Representative, Dietary Manager.
3. **Community Benefit Request:** Received a request from Heppner Fire Dept. for an AED for a new vehicle they purchased. Cost will be \$2,003.
4. **Miscellaneous:**
 - A. I have met with Mary Killion, Boardman Food Pantry and toured the EMS/Ambulance building in Boardman on 11/12/25. Several of her board/volunteers were there as well. They were very appreciative of MCHD allowing them the use of this space. In talking with our staff, we have agreed that a 9'x42' section of the ambulance garage can be used by the Food Pantry as well. This space is in addition to the 14'x42' office space. Members of our maintenance staff and EMS Director Paul Martin will be cleaning the building of all MCHD property which should be done by Thanksgiving. The district also has shelving that is needed by the food pantry that I have indicated they can use and we are leaving one desk in the space as well as they have a need for one. Mary did ask about the rent and I indicated that the Board would like them to use any money they would spend for rent on their new building. Our space would be rent free to them.
 - B. District Christmas party is on Dec. 12th at the Gilliam & Bisbee bldg. Social hour starts at 5:30, dinner at 6:30 pm. Please send in your RSVP by December 1st. Board Chair to say a few words?
 - C. The south corridor double glass doors were replace 11/19-21/25. This is the solution to the state inspections that continually show up during survey time. The District should not have to worry about that deficiency again, unless there is a huge change in the Life Safety Code.

CEO Itinerary:

The CEO Itinerary for December is attached. Please keep in mind this itinerary can change from day to day but I can always be reached by call my cell phone, 541-620-0610.

Pioneer Memorial Hospital & Nursing Facility	Pioneer Memorial Home Health & Hospice	Pioneer Memorial Clinic	Irrigon Medical Clinic	Ione Community Clinic	Morrow County Ambulance
P – (541) 676-9133 F – (541) 676-2901 TDD – (541) 676-2908	P – (541) 676-2946 F – (541) 676-9017	P – (541) 676-5504 F – (541) 676-9025	P – (541) 922-5880 F – (541) 922-5881	P – (541) 422-7128 F – (541) 422-7145	P – (541) 676-9133 F – (541) 676-2901

Bob Houser

From: Bob Houser
Sent: Monday, November 17, 2025 6:51 AM
To: Russel Nichols
Subject: RE: AED for Heppner Fire Department

Yep, I'll take care of it.
Bob.

From: Russel Nichols <russel.nichols@moco hd.org>
Sent: Friday, November 14, 2025 9:02 AM
To: Bob Houser <bobh@moco hd.org>
Subject: Fw: AED for Heppner Fire Department

Bob, can you figure out how to get this request. Do they need to fill out a public request form?
Russ

From: HFD <hfd@cityofheppner.org>
Sent: Friday, November 7, 2025 10:30 AM
To: Russel Nichols <russel.nichols@moco hd.org>
Subject: AED for Heppner Fire Department

*** CAUTION! This email came from outside the Morrow County Health District network. Do not open attachments or click links if you do not recognize the sender. ***

Good Morning Russ,

The Heppner Fire Department has acquired a new rescue vehicle for out of town calls with Morrow County EMS, such as lift assists, life flight, or search and rescue where personnel is needed but not an apparatus with water. This vehicle we are working on stocking it with supplies for these types of calls incase either of the chief or assistant chief are unavailable who carry the supplies needed. I have been informed to contact the board of directors to inquire about getting and AED for this vehicle through the health district. If this is possible that would be greatly appreciated.

Thank you,

Katilyn Zinter
Lieutenant/Training Officer
Heppner Fire Department
541-786-1150

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December 2025

December 2025							January 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 30	Dec 1 10:00 OAHHS CEO call	2 10:00 mtg/Natalia	3 2:00 ORH Clinical Intragrgration conf. call 9:00 Paul Martin/mtg	4 9:00 CHIP mtg	5	6
7	8 MRI Here	9 8-9:00 Trauma Mtg @PMC	10 9:00 Paul Martin/mtg	11 10:30 10:30 mtg/HR 7:30 ICABO mtg @ lone	12 5:30 Christmas Party @ Gilliam & Bisbee	13
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28	29 6:30 pm Possible Board meeting @ MCGG/Lexington	30 CEO gone thru Jan. 1st	31 CEO gone	Jan 1, 26	2	3

Bob Houser



PO BOX 9
 Heppner OR 97836
 Tel: 541-676-9133
 Toll Free: 1-800-737-4113
 www.morrowcountyhealthdistrict.org

TO: Morrow County Health District Board of Directors

FROM: Bob Houser, CEO, FACHE

SUBJECT: CEO REPORT TO THE BOARD

DATE: November 24th, 2025

1. **Recruitment/Staffing:** We have hired Diana Sharp, MLT for the position as Lab Technical Supervisor. Diana replaces Jeremy Filipe who will be leaving Nov. 21st to move to Maine.
2. **Additional employees needed:** Discharge Coordinator/Referrals @Pioneer Memorial Clinic, Clinic Director at PMC, Chief Executive Officer, and Patient Account Representative, Dietary Manager.
3. **Community Benefit Request:** Received a request from Heppner Fire Dept. for an AED for a new vehicle they purchased. Cost will be \$2,003.
4. **Miscellaneous:**
 - A. I have met with Mary Killion, Boardman Food Pantry and toured the EMS/Ambulance building in Boardman on 11/12/25. Several of her board/volunteers were there as well. They were very appreciative of MCHD allowing them the use of this space. In talking with our staff, we have agreed that a 9'x42' section of the ambulance garage can be used by the Food Pantry as well. This space is in addition to the 14'x42' office space. Members of our maintenance staff and EMS Director Paul Martin will be cleaning the building of all MCHD property which should be done by Thanksgiving. The district also has shelving that is needed by the food pantry that I have indicated they can use and we are leaving one desk in the space as well as they have a need for one. Mary did ask about the rent and I indicated that the Board would like them to use any money they would spend for rent on their new building. Our space would be rent free to them.
 - B. District Christmas party is on Dec. 12th at the Gilliam & Bisbee bldg. Social hour starts at 5:30, dinner at 6:30 pm. Please send in your RSVP by December 1st. Board Chair to say a few words?
 - C. The south corridor double glass doors were replace 11/19-21/25. This is the solution to the state inspections that continually show up during survey time. The District should not have to worry about that deficiency again, unless there is a huge change in the Life Safety Code.

CEO Itinerary:

The CEO Itinerary for December is attached. Please keep in mind this itinerary can change from day to day but I can always be reached by call my cell phone, 541-620-0610.

Pioneer Memorial Hospital & Nursing Facility	Pioneer Memorial Home Health & Hospice	Pioneer Memorial Clinic	Irrigon Medical Clinic	Ione Community Clinic	Morrow County Ambulance
P – (541) 676-9133	P – (541) 676-2946	P – (541) 676-5504	P – (541) 922-5880	P – (541) 422-7128	P – (541) 676-9133
F – (541) 676-2901	F – (541) 676-9017	F – (541) 676-9025	F – (541) 922-5881	F – (541) 422-7145	F – (541) 676-2901
TDD – (541) 676-2908					

Bob Houser

From: Bob Houser
Sent: Monday, November 17, 2025 6:51 AM
To: Russel Nichols
Subject: RE: AED for Heppner Fire Department

Yep, I'll take care of it.
Bob.

From: Russel Nichols <russel.nichols@moco hd.org>
Sent: Friday, November 14, 2025 9:02 AM
To: Bob Houser <bobh@moco hd.org>
Subject: Fw: AED for Heppner Fire Department

Bob, can you figure out how to get this request. Do they need to fill out a public request form?
Russ

From: HFD <hfd@cityofheppner.org>
Sent: Friday, November 7, 2025 10:30 AM
To: Russel Nichols <russel.nichols@moco hd.org>
Subject: AED for Heppner Fire Department

*** CAUTION! This email came from outside the Morrow County Health District network. Do not open attachments or click links if you do not recognize the sender. ***

Good Morning Russ,

The Heppner Fire Department has acquired a new rescue vehicle for out of town calls with Morrow County EMS, such as lift assists, life flight, or search and rescue where personnel is needed but not an apparatus with water. This vehicle we are working on stocking it with supplies for these types of calls incase either of the chief or assistant chief are unavailable who carry the supplies needed. I have been informed to contact the board of directors to inquire about getting and AED for this vehicle through the health district. If this is possible that would be greatly appreciated.

Thank you,

Katilyn Zinter
Lieutenant/Training Officer
Heppner Fire Department
541-786-1150

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December 2025

December 2025							January 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 30	Dec 1 10:00 OAHHS CEO call	2 10:00 mtg/Natalia	3 2:00 ORH Clinical Intragrgration conf. call 9:00 Paul Martin/mtg	4 9:00 CHIP mtg	5	6
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Bob Houser

ASSETS	CURRENT YTD
<i>CURRENT ASSETS</i>	
TOTAL CASH & INVESTMENTS	<u>1,097,721</u>
ORACLE HEALTH A/R	3,271,165
THRIVE A/R	510,266
CENTRIQ HOSPITAL, SWING & CLINICS A/R	(603)
CENTRIQ HOME HEALTH & HOSPICE A/R	-
GROSS PATIENT RECEIVABLES	<u>3,780,828</u>
LESS CLEARING ACCOUNTS	50
LESS ALLOWANCE FOR UNCOLLECTABLE	(689,590)
LESS ALLOWANCE FOR CONTRACTUALS	151,429
NET PATIENT ACCOUNTS RECEIVABLE	<u>3,242,717</u>
ASSIGNED ACCOUNTS	-
EMPLOYEE ADVANCES	13,678
EMPLOYEE PURCHASES RECEIVABLE	2,407
RECEIVABLE-340B FR/SUN RX	40,845
TAXES RECEIVABLE-PRIOR YR	35,704
TAXES RECEIVABLE-CURRENT YEAR	1,239,977
OTHER RECEIVABLES	(190,816)
GRANTS RECEIVABLE	-
MC/MD RECEIVABLE	1,071,223
ASSISTED LIVING RECEIVABLE	5,742
TOTAL OTHER RECEIVABLES	<u>2,218,760</u>
INVENTORY-GENERAL	162,216
INVENTORY LAB & RX	282,212
PREPAID EXPENSES	-
PREPAID INSURANCE	43,102
PREPAID-OTHER	144,577
TOTAL INVENTORY & PREPAID	<u>632,107</u>
TOTAL CURRENT ASSETS	<u>7,191,304</u>
<i>LONG TERM ASSETS</i>	
LAND	119,671
LAND IMPROVEMENTS	321,575
BUILDING & IMPROVEMENTS	5,922,706
EQUIPMENT	7,851,911
SUBSCRIPTION BASED ASSETS	3,518,584
CONSTRUCTION IN PROGRESS	441,796
LESS ACCUMULATED DEPRECIATION	(11,708,753)
TOTAL LONG TERM ASSETS	<u>6,467,488</u>
TOTAL ASSETS	<u><u>13,658,792</u></u>

LIABILITIES

CURRENT LIABILITIES

TOTAL ACCOUNTS PAYABLE 364,764

MISC PAYABLE -

SHORT TERM NOTES PAYABLE -

TOTAL OTHER PAYABLE -

TOTAL ACCRUED WAGES & LIABILITIES 1,608,857

ACCRUED INTEREST 2,949

SUSPENSE ACCOUNT 104,540

TCAA SUSPENSE 2,775

DEFERRED INCOME 1,506

MC/MD SETTLEMENT PAYABLE 657,615

CONTINGENCY SETTLEMENT PAYABLE 100,000

TOTAL OTHER LIABILITIES 869,385

TOTAL CURRENT LIABILITIES 2,843,006

LONG TERM LIABILITIES

SUBSCRIPTION BASED LIABILITIES 2,934,196

BEO 2019 BOILER LOAN -

BEO 2018 BOARDMAN BLDG LOAN 45,562

BEO LOAN FOR AMBULANCE -

MORROW CO 2018 BRDMAN BLDG LN 24,696

BEO IMC EXPANSION 2018 174,145

GEODC 2021 HOUSE LOAN -

MORROW CO 2021 CHURCH LOAN 39,993

BEO REFINANCE OF USDA LOAN 705,658

BEO 2024 CAPITAL LOAN 906,023

TOTAL LONG TERM LIABILITIES 4,830,273

EQUITY/FUND BALANCE

GENERAL FUND UNRESTRICTED BAL 8,522,434

NET INCOME/LOSS (2,536,920)

EQUITY/FUND BALANCE 5,985,514

TOTAL LIABILITIES & EQUITY/FUND BALANCE 13,658,792

CURRENT MONTH	LAST MONTH	DOLLAR VARIANCE		CURRENT YEAR TO DATE	BUDGET YEAR TO DATE	DOLLAR VARIANCE
PATIENT SERVICES REVENUE						
227,795	165,014	62,781	INPATIENT REVENUE	656,935	678,835	(21,900)
593,558	445,474	148,084	OUTPATIENT REVENUE	2,133,250	2,941,083	(807,832)
224,063	253,538	(29,475)	CLINIC REVENUE	997,741	1,092,150	(94,409)
121,857	173,115	(51,258)	HOME HEALTH & HOSPICE REVENUE	380,236	392,740	(12,504)
16	-	16	ORACLE HEALTH UNALIASED	340	-	340
1,167,290	1,037,142	130,149	TOTAL GROSS PATIENT REVENUE	4,168,503	5,104,808	(936,305)
2,177	2,198	(21)	PROVISION FOR BAD DEBTS	9,925	-	9,925
(49,535)	(97,753)	48,218	CONTRACTUALS & ADJUSTMENTS	(159,897)	980,131	(1,140,028)
(47,358)	(95,555)	48,197	TOTAL REVENUE DEDUCTIONS	(149,972)	980,131	(1,130,103)
1,119,933	941,587	178,346	TOTAL NET PATIENT REVENUE	4,018,531	6,084,939	(2,066,408)
300,681	300,681	-	TAX REVENUE	1,202,724	1,207,230	(4,506)
169,620	8,915	160,705	OTHER OPERATING REVENUE	186,473	121,585	64,888
1,590,234	1,251,183	339,051	TOTAL OPERATING REVENUE	5,407,728	7,413,753	(2,006,026)
OPERATING EXPENSES						
966,754	845,395	121,358	SALARIES & WAGES	3,496,222	4,035,462	(539,240)
287,167	261,663	25,504	EMPLOYEE BENEFITS & TAXES	1,076,278	1,446,469	(370,191)
109,973	178,254	(68,281)	PROFESSIONAL FEES	598,772	579,809	18,963
97,545	58,752	38,793	SUPPLIES & MINOR EQUIPMENT	322,633	458,802	(136,169)
3,191	3,299	(108)	EDUCATION	17,121	21,972	(4,850)
4,106	4,721	(615)	RECRUITING & ADVERTISING	37,927	34,996	2,931
21,670	29,006	(7,335)	REPAIRS & MAINTENANCE	96,305	81,239	15,066
200,639	169,839	30,800	PURCHASED SERVICES	755,011	632,928	122,083
80,224	77,868	2,355	DEPRECIATION	320,848	370,147	(49,299)
28,147	15,857	12,290	TRAVEL	75,618	63,426	12,192
15,936	14,489	1,447	UTILITIES, PHONE & PROPANE	65,688	69,148	(3,460)
20,546	18,707	1,839	INSURANCE	76,667	73,938	2,730
15,106	1,402	13,704	TAXES & LICENSES	19,390	9,736	9,653
22,493	22,932	(439)	INTEREST	91,252	94,819	(3,568)
5,316	4,576	740	DUES & SUBSCRIPTIONS	20,644	15,903	4,741
11,553	11,141	412	OTHER EXPENSES	51,192	78,128	(26,936)
1,890,365	1,717,901	172,464	TOTAL OPERATING EXPENSES	7,121,568	8,066,922	(945,353)
(300,131)	(466,718)	166,587	GAIN/LOSS FROM OPERATIONS	(1,713,841)	(653,168)	(1,060,672)
132,708	174,526	(41,817)	NON-OPERATING NET GAIN/LOSS	563,600	720,491	(156,891)
(167,423)	(292,193)	124,770	NET INCOME/LOSS	(1,150,241)	67,323	(1,217,563)