



# MORROW COUNTY HEALTH DISTRICT

Excellence in Healthcare

<b>Board of Directors Meeting Minutes</b>
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Meeting Information		Committee Members		
<b>Meeting Date/Time:</b>	January 30, 2023 @ 6:30 p.m.	<b>Board Members:</b>	<b>Present:</b> John Murray, Aaron Palmquist, Diane Kilkenny, Marie Shimer, Carri Grieb	
<b>Location</b>	Pioneer Memorial Clinic Conference Room 130 Thompson Ave Heppner, OR 97836	<b>Guests:</b>	<b>Staff Members:</b> Emily Roberts, Nicole Mahoney, Sam Van Laer, Patti Allstott, J.R. Lieuallen, Janis Beardsley, Donna Sherman, Richard Hernandez  <b>Guests:</b> Roberto Lutcher, James A., Morrow County Resident, Mike Gorman, Morrow County Tax Assessor & Tax Collector  <b>Press:</b> Andrea DiSalvo, Heppner Gazette-Times	
<b>Video Dial In:</b>	Zoom	<b>Leader:</b>	Marie Shimer, Board Chair	<b>Recorder:</b> Jodi Ferguson

**Vision:**  
Be the first choice for quality, compassionate care and lead the way in promoting wellness and improving health in Morrow County

**Mission:**  
Working together to provide excellence in healthcare

**Values:**  
Integrity, Compassion, Quality, Respect, Teamwork, Financial Responsibility

Agenda Item	Notes/Minutes
1. Call to Order	<ul style="list-style-type: none"> <li>Chair Marie Shimer called the meeting to order at 6:30 p.m.</li> </ul>
2. Public Comments	<ul style="list-style-type: none"> <li>None.</li> </ul>
3. Approval of Minutes	<p><b>MOTION: Aaron Palmquist moved to approve the minutes for the December 19, 2022 regular session and John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
4. CEO Report & Executive Team Dashboard	<ul style="list-style-type: none"> <li>The executive team dashboard was presented by Emily Roberts (see board packet).</li> </ul>
5. CFO Financial Report	<ul style="list-style-type: none"> <li>Financials for December 2022 were presented by J.R. Lieuallen. The District had a \$39,118 gain for the month.</li> </ul>
6. Consent Agenda	<ul style="list-style-type: none"> <li>The EMS Advisory Committee would like the EMS Advisory Committee meeting minutes and the EMS stats to be included in the MCHD board meeting packet monthly.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to acknowledge the EMS stats as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
7. New Business	
A. Tax Presentation – Mike Gorman	<ul style="list-style-type: none"> <li>Tax Presentation for Morrow County Health District was presented by Mike Gorman.</li> </ul>

B. EMS Advisory Committee Appointment	<ul style="list-style-type: none"> <li>Emily presented EMS Advisory Committee Applications from Sara Bayless and David Landstrom to replace a former member who has moved to another full-time position with MCHD.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to appoint Sara Bayless, Paramedic, to the EMS Advisory Committee. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
C. Microsoft Licensing Agreements	<ul style="list-style-type: none"> <li>Emily presented a Microsoft Licensing agreement from Dynamic Computer Consulting for \$38,883.00.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve the agreement for Microsoft Licensing as presented. Diane Kilkenny seconded the motion. The motion passed unanimously by all other board members present.</b></p>
D. ICAHN Peer Review Contract	<ul style="list-style-type: none"> <li>Emily presented ICAHN Peer Review Contract.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve ICAHN Peer Review Contract as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
E. Medical Staff Privileges	<ul style="list-style-type: none"> <li>Emily presented appointment to Medical Staff for Dr. Song which was approved by the District's medical staff committee.</li> </ul> <p><b>MOTION: John Murray moved to approve the appointment of Dr. Song to medical staff as presented. Diane Kilkenny seconded the motion. The motion passed unanimously by all board members present.</b></p>
F. Emergency Medicine Provider Contract	<ul style="list-style-type: none"> <li>Emily presented a contract for Mark Stevens, FNP to provide Emergency Medicine Services.</li> </ul> <p><b>MOTION: John Murray moved to approve the contract for Mark Stevens, FNP as presented. Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</b></p>
G. BIC Roof Replacement	<ul style="list-style-type: none"> <li>Emily presented 3 bids for replacement roofing at the Boardman Immediate Care building. The board requested some alternate options, which will be presented at the next meeting.</li> </ul>
H. BIC Expansion Architect Award	<ul style="list-style-type: none"> <li>Emily presented Boardman Immediate Care building expansion architect fee proposal from Clark Kjos for \$65,702.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve the architect fee proposal with Clark Kjos as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
I. Novarad Interface	<ul style="list-style-type: none"> <li>Emily presented an interface quote for Novarad and Thrive.</li> </ul> <p><b>MOTION: John Murray moved to approve the Novarad interface quote as presented. Diane Kilkenny seconded the motion. The motion passed unanimously by all board members present.</b></p>
J. Updated Board Bylaws	<ul style="list-style-type: none"> <li>Emily presented updated Board Bylaws that were reviewed by legal counsel.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve the updated Board Bylaws as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
<b>8. Old Business</b>	<ul style="list-style-type: none"> <li>None.</li> </ul>
<b>9. Executive Session</b>	<ul style="list-style-type: none"> <li>Marie Shimer announced the following executive sessions: <ul style="list-style-type: none"> <li>ORS 192.660(2)(f) to consider information or records that are exempt from public inspection pertaining to ongoing or anticipated litigation exempt from disclosure under ORS 192.345(1).</li> <li>ORS 192.660(2)(f) to consider information or records that are exempt from public inspection pertaining to trade secrets exempt from disclosure under ORS 192.345(2).</li> </ul> </li> <li>Executive session was called to order at 8:24 p.m. and adjourned at 9:01 p.m.</li> </ul>
<b>10. Adjourn</b>	<p>With no further business to come before the board, regular session adjourned at 8:19 p.m.</p> <p>Minutes taken and submitted by Jodi Ferguson. Approved 3/27/23.</p>

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## Promise of Excellence

**Compassion:** Being motivated with a desire to assist patients and staff with empathy and kindness and committed to going the extra mile to ensure patients and staff feel comfortable and welcomed.

**Respect:** Recognizing and valuing the dignity and uniqueness of everyone. Respect creates a work environment based on teamwork, encouragement, trust, concern, honesty, and responsive communication among all employees and our patients.

**Integrity:** Encompassing honesty and consistently adhering to the principles of professionalism and accountability with our patients, fellow employees, and community partners. Integrity is at the heart of everything we do.

**Excellence:** Creating standards of performance that surpass ordinary expectations. We want to make this the place where patients want to come, our providers want to practice, and people want to work!