

# Handout for the Public

## Directions for Submitting Public Comment or Questions

### Directions for Public Comment

- The EMS Advisory Committee will allow three (3) minutes of public comment per person with a maximum of thirty (30) minutes for all public comments at the beginning of the meeting.
- Those wishing to make public comment on the same subject should be consolidated to one speaker.
- The public comment period is for the Committee to receive comment only and no responses from the Committee will be given.
- After the public comment period is closed, no other comments may be made to the Committee during the remainder of the meeting. You may be asked to leave if you disrupt the meeting.
- **Write your full name and the subject you would like to provide public comment for on the sign-up sheet prior to the start of the meeting.**

### Directions for Submitting Questions

- If you have questions for the EMS Advisory Committee, please submit them in writing to the contact below.
- Once submitted in writing, the Committee will respond to your question(s) using the contact information you provided at the time of your submission.
- Your question(s) and the Committee's answer will then be added to the meeting minutes and made available to the public.
- The Committee will not answer questions during the public comment period or during the meeting. You may be asked to leave if you disrupt the meeting.
- **Submit questions to:**

**Donna Sherman**

EMS Advisory Committee Chair

**Email:** [donnas@mocohd.org](mailto:donnas@mocohd.org)

**Mailing Address:** PO Box 9, Heppner, OR 97836