



MORROW COUNTY HEALTH DISTRICT

Excellence in Healthcare

Board of Directors Meeting Minutes

Meeting Information		Committee Members			
Meeting Date/Time:	August 30, 2021 @ 6:30 p.m.	Board Members:	John Murray, Carri Grieb, Marie Shimer, Aaron Palmquist, Diane Kilkenny (Zoom)		
Location	Pioneer Memorial Clinic 130 Thompson Ave Heppler, OR 97836	Guests:	Staff Members: Emily Roberts, Nicole Mahoney, Patti Allstott, Kathleen Greenup, Molly Rhea, Karma Ezell, Danielle Mateleska, Sam Van Laer, Trisha Maben, Scott Ezell, Del Turner (Zoom), Betsy Anderson (Zoom) Guests: Mary Sheahen (Impact Communications, Zoom), Michelle Rathman (Impact Communications, Zoom), Sam Irons (Zoom), Mike Hughes (Boardman Fire, Zoom) Press: April Sykes		
Video Dial In:	Zoom	Leader:	John Murray, Board Chairman	Recorder:	Jodi Ferguson

Vision:
Be the first choice for quality, compassionate care and lead the way in promoting wellness and improving health in Morrow County

Mission:
Working together to provide excellence in healthcare

Values:
Integrity, Compassion, Quality, Respect, Teamwork, Financial Responsibility

Agenda Item	Notes/Minutes
1. Call to Order	<ul style="list-style-type: none"> Chairman John Murray called the meeting to order at 6:30 p.m.
2. Public Comments	<ul style="list-style-type: none"> None.
3. Approval of Minutes	<p>MOTION: Carri Grieb moved to approve the minutes for July 26, 2021 meeting as presented. Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</p>
4. Promise of Excellence Review	<ul style="list-style-type: none"> John Murray reviewed some of the topics of the District's Promise of Excellence.
5. Medical Staff Report	<ul style="list-style-type: none"> Medical staff report was presented by Dr. Betsy Anderson as follows: <ul style="list-style-type: none"> A medical staff bylaws training was presented by Donna Lee from Hart Wagner. This is the first step in reviewing the District's processes associated with the medical staff bylaws. The District received assistance from the pharmacy on COVID protocols. Dr. Lion will be on campus tomorrow for an in-person interview.
6. CEO Report	<ul style="list-style-type: none"> CEO report was presented by Emily Roberts (see board packet).
7. CNO Report	<ul style="list-style-type: none"> CNO report was presented by Kathleen Greenup (see board packet).
8. HR Director Report	<ul style="list-style-type: none"> HR Director report was presented by Patti Allstott (see board packet).
9. Financial Report	<ul style="list-style-type: none"> WIPFLI auditors were on site last week and the exit interview with the auditors was good, nothing was identified that would be reported on a management letter and no processes that need to be changed as of right now.

	<ul style="list-style-type: none"> The final audit information has been scheduled for October due to the additional reporting of CARES and the need for completion of a single audit because of the federal grant funds the District received for COVID related expenses. The Board agreed that it would be acceptable to wait for presentation at the November board meeting in hopes that both audits can be presented at the same time. Financials for July were presented. The district had a \$147,594 loss for the month.
10. New Business	
A. Home Health & Hospice Quality Measures	<ul style="list-style-type: none"> Molly Rhea presented performance improvement measures for Hospice. The two measures presented had a compliance rate of 100%. Molly gave an overview of home health and hospice responsibilities and staffing.
B. Duplex Deck Quote	<ul style="list-style-type: none"> Emily presented an estimate to rebuild the back deck at the District-owned duplex for an estimated price of \$12,060.00. <p>MOTION: Aaron Palmquist moved to approve the bid from Allstott Construction LLC for \$12,060 with the CEO to assure the property is safe and purchase any additional items needed within their purchasing authority. Marie Shimer seconded the motion. The motion passed unanimously by all board members present.</p>
C. Omnicell Agreement	<ul style="list-style-type: none"> Omicell Service agreement for October 2021 – September 2022 was presented with a 4% increase for \$8,196. <p>MOTION: Aaron Palmquist moved to approve the Omnicell Service Agreement. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</p>
D. PA Temporary Contract Addendum	<ul style="list-style-type: none"> Emily presented a temporary contract addendum for Danielle Mateleska, PA-C for additional work performed. <p>MOTION: Carri Grieb moved to approve the temporary service agreement for Danielle Mateleska. Diane Kilkenny seconded the motion. The motion passed unanimously by all board members present.</p>
E. Healthcare Recruitment Link Proposal	<ul style="list-style-type: none"> Emily presented a recruitment proposal from Healthcare Recruitment Link for a Clinic Director, Chief Operations Officer, and a physician at Irrigon Medical Clinic. <p>MOTION: Aaron Palmquist moved to approve the use of Healthcare Recruitment Link Services. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</p>
F. Surplus Items	<ul style="list-style-type: none"> Request to surplus items was withdrawn as items to be surplus will instead be moved to storage for potential future use.
G. Provider Recruitment	<ul style="list-style-type: none"> Emily presented a provider recruitment plan showing the need for additional provider recruitment for Pioneer Memorial Clinic and Irrigon Medical Clinic. <p>MOTION: Aaron Palmquist moved to approve the recruitment of a third physician at PMC. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</p>
11. Old Business	
A. EMS Service Improvement Proposal (<i>Addition to Agenda</i>)	<ul style="list-style-type: none"> An EMS Service Improvement Proposal was presented to the board (see board packet). <p>MOTION: Aaron Palmquist moved to approve the EMS Service Improvement Proposal. Marie Shimer seconded the motion. The motion passed unanimously by all board members present.</p>
B. CEO Position (<i>Addition to Agenda</i>)	<ul style="list-style-type: none"> The board would like a plan to fill the CEO position to come before the board in November of 2021.
12. Executive Session	<ul style="list-style-type: none"> Executive session held under ORS 192.660(2)(f) To consider information or records that are exempt from public inspection.
13. New Business (Continued)	<ul style="list-style-type: none"> None.
14. Adjourn	<p>With no further business to come before the board, the meeting adjourned at 8:30 p.m. Minutes taken and submitted by Jodi Ferguson.</p> <p>Approved _____</p>