



# MORROW COUNTY HEALTH DISTRICT

Excellence in Healthcare

**Board of Directors  
Meeting Minutes**

Meeting Information		Committee Members		
<b>Meeting Date/Time:</b>	April 24, 2023 @ 6:30 p.m.	<b>Board Members:</b>	<b>Present:</b> John Murray, Carri Grieb, Diane Kilkenny, Aaron Palmquist	
<b>Location</b>	Port of Morrow Sand Hollow Room 2 East Marine Drive Boardman, OR 97818	<b>Guests:</b>	<b>Staff Members:</b> Emily Roberts, Nicole Mahoney, Sam Van Laer, Patti Allstott, Donna Sherman, Josie Foster, David Landstrom, Will LePage, Rian Heckathorn, Jaycob Lovejoy-Mahan, "MC EMS" <b>Guests:</b> Ken Grieb, Mike Mahoney, Aasher Van Laer, Steven Munkers <b>Press:</b> Andrea DiSalvo, Heppner Gazette-Times	
<b>Video Dial In:</b>	Zoom	<b>Leader:</b>	Diane Kilkenny	<b>Recorder:</b> Jodi Ferguson

**Vision:**  
Be the first choice for quality, compassionate care and lead the way in promoting wellness and improving health in Morrow County

**Mission:**  
Working together to provide excellence in healthcare

**Values:**  
Integrity, Compassion, Quality, Respect, Teamwork, Financial Responsibility

Agenda Item	Notes/Minutes
1. Call to Order	<ul style="list-style-type: none"> <li>Diane Kilkenny called the meeting to order at 6:30 p.m.</li> </ul>
2. Public Comments	<ul style="list-style-type: none"> <li>None.</li> </ul>
3. Approval of Minutes	<p><b>MOTION: John Murray moved to approve the minutes for the March 27, 2023 regular session as presented and Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</b></p>
4. CEO Report & Executive Team Dashboard	<ul style="list-style-type: none"> <li>The executive team dashboard was presented by Emily Roberts (see board packet).</li> </ul>
5. CFO Financial Report	<ul style="list-style-type: none"> <li>Financials for March 2023 were presented by Nicole Mahoney. The District had a loss of \$560,360 for the month.</li> </ul>
6. Consent Agenda	<ul style="list-style-type: none"> <li>The EMS Advisory Committee would like the EMS Advisory Committee meeting minutes and the EMS stats to be included in the MCHD board meeting packet monthly.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to acknowledge the EMS stats as presented. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</b></p>
7. New Business	
A. Irrigon Ambulance Hall Update	<ul style="list-style-type: none"> <li>Emily provided an update about a meeting with Irrigon Rural Fire Protection District to discuss plans for a joint facility that would house Irrigon Rural Fire Protection District and MCHD Ambulance.</li> </ul>

B. PMH Flooring	<ul style="list-style-type: none"> <li>Nicole presented bids for replacement of carpet &amp; vinyl flooring for the hospital and stated that there are capital funds to cover the project. Floor &amp; Home Tri-Cities bid for carpet was \$21,400 and Vinyl was \$35,500.</li> </ul> <p><b>MOTION: John Murray moved to accept the carpet bid for \$21,400 and the vinyl bid for \$35,500 both with Floor &amp; Home Tri-Cities as presented. Carri seconded the motion. The motion passed unanimously by all other board members present.</b></p>
C. PMH Lab Wiring	<ul style="list-style-type: none"> <li>Emily withdrew this item from the agenda.</li> </ul>
D. IMC Ultrasound	<ul style="list-style-type: none"> <li>Nicole presented bids for an ultrasound machine at IMC and recommended the Turn Key-Canon Aplio A550 Refurbished model for \$48,750 for the machine with a \$8,400 service contract.</li> </ul> <p><b>MOTION: John Murray moved to approve the purchase of the Turn Key-Canon Aplio A550 for \$48,750 as presented. Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</b></p>
E. Resolution 144-0423 (replaces Resolution 134-0820)	<ul style="list-style-type: none"> <li>Emily presented Resolution 144-0423 which delegates the CEO the authority to enter into certain contracts, agreements, and make purchases that do not exceed \$25,000 and to approve entering into contracts and agreements up to a total cumulative value of \$100,000.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve Resolution 144-0423 with changes to the language. John Murray seconded the motion. After discussion about possible language changes and the intent of the existing language, Aaron Palmquist amended his motion to approve Resolution 144-0423 as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
F. Community Benefit Request – City of Lexington	<ul style="list-style-type: none"> <li>Emily presented a community benefit request from the Town of Lexington for two AEDs - one for the Fire Department and one for the outside of Town Hall to be accessed by the public with training provided by MCHD. Emily recommended approving the request with the addition of another AED to be placed in the gas station, which is one of the most visible locations to travelers.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve the community request of three AEDs with cases for the Town of Lexington. John Murray seconded the motion. The motion passed unanimously by all board members present.</b></p>
G. Community Benefit Request – Willow Creek Valley Assisted Living.	<ul style="list-style-type: none"> <li>Emily presented a community benefit request from Willow Creek Valley Assisted Living for \$1,925 for the purchase of an Electronic Medication Software program to increase safety and efficiency of medication administration.</li> </ul> <p><b>MOTION: Aaron Palmquist moved to approve the request for \$1,925 for Willow Creek Valley Assisted Living as presented. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</b></p>
8. Old Business	None.
9. Executive Session	Cancelled.
10. Adjourn	With no further business to come before the board, regular session adjourned at 7:14 p.m. Minutes taken and submitted by Jodi Ferguson. Approved _____.

## Promise of Excellence

**Compassion:** Being motivated with a desire to assist patients and staff with empathy and kindness and committed to going the extra mile to ensure patients and staff feel comfortable and welcomed.

**Respect:** Recognizing and valuing the dignity and uniqueness of everyone. Respect creates a work environment based on teamwork, encouragement, trust, concern, honesty, and responsive communication among all employees and our patients.

**Integrity:** Encompassing honesty and consistently adhering to the principles of professionalism and accountability with our patients, fellow employees, and community partners. Integrity is at the heart of everything we do.

**Excellence:** Creating standards of performance that surpass ordinary expectations. We want to make this the place where patients want to come, our providers want to practice, and people want to work!

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