

<b>Meeting</b>	Board of Directors		
<b>Date / Time</b>	September 29, 2025, 6:30 pm	<b>Location</b>	Ione Fire Station, 140 W Main Street, Ione, OR 97843 Zoom
<b>Chair</b>	Janet Greenup	<b>Recorder</b>	Julie Baker
<b>Board Members</b>	<b>Present:</b> Stephen Munkers, Janet Greenup, Russel Nichols, Jason Hanna		
<b>Attendees</b>	<b>Staff:</b> Bob Houser, Julie Baker, Jodi Ferguson, Tonja Lemmon, Jamie Houck, Sheryl Angell, Staci Hedman, Katelin Tellechea, Jimmy Wimer, Natalia Wight, Kalah Barnett, Juli Kennedy, Lisa Spencer, Tina Montgomery, Tina Davidson, Heidi Turrell Carr, Paola Macias Flores <b>Guests:</b> N/A <b>Press:</b> Gazette Times		

<p><b>Mission</b> Bring essential health services to our rural communities that meet the unique needs of the people we serve.</p>	<p><b>Vision</b> Be the first choice for quality, compassionate care, and lead the way in promoting wellness and improving health in our communities.</p>	<p><b>Values</b> Integrity, Compassion, Quality, Respect, Financial Responsibility</p>
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Agenda Item	Minutes
<p><b>1. Call to Order &amp; Pledge of Allegiance</b></p> <p><b>2. Public Comment</b></p> <p><b>3. Approval of Meeting Minutes</b> A. August 25th 2025 meeting</p> <p><b>4. Consent Agenda</b> A. CEO Dashboard – Bob Houser B. EMS Stats – Bob Houser</p> <p><b>5. Reports</b> A. CEO Report – Bob Houser B. Financial Report – Jodi Ferguson     1. Update on year end closeout     2. Final audit presented at Oct. 27<sup>th</sup> board mtg.</p> <p><b>6. Medical Staff Report</b> A. Approve Staff Privileges Re-Appointment of:     • Jeffrey Westin, MD</p>	<p>1. Chair Janet called the meeting to order at 6:30 pm</p> <p>2. Public Comment: None</p> <p>3. Approval of Meeting Minutes <b>MOTION:</b> Jason Hanna moved to approve the minutes for the A. August 25th 2025 meeting. Russ Nichols seconded the motion. The motion passed by all Board members present.</p> <p>4. Consent Agenda A. Houser discussed the CEO Dashboard (see packet), including turnover and vacancy rates for the District. Hanna asked about the data cited for comparable states regarding turnover and vacancy, they are cited as 2020-2021. He requested the citations be reviewed for more current comparable dates.</p> <p>Houser also discussed one new position open for the District, a Care Coordinator at Pioneer Memorial Hospital.</p> <p>Houser discussed NRC Patient Experience Surveys. Board held a discussion around how to increase these numbers. Jamie Houck shared that the District sent out mailed paper surveys prior to June, and went live with NRC and phone/email/text surveys around June or July. She stated that they expect to see an increase in survey responses with this new method of contact. Discussion held around the surveys, resulting in a recommendation from the Board for staff to provide verbal reminders and post flyers regarding the surveys. Greenup requested a copy of the questions asked for the Board.</p>

<ul style="list-style-type: none"> <li>• Eileen McElligott, FNP</li> <li>• Jon Watson, PA-C</li> <li>• Jamie Reed, LCSW</li> </ul> <p>B. Approve staff Privileges Appointment of:</p> <ul style="list-style-type: none"> <li>• Stuart Clive, MD/ER</li> <li>• Thomas Long, MD/ Lab Medical Director</li> </ul> <p><b>7. Old Business</b></p> <p>A. Qualifications for CEO job description. Any additions?</p> <p>B. Update on appraisal of church (see attached)</p> <p>C. Update on destruction of old records &amp; storage facilities</p> <p><b>8. New Business</b></p> <p>A. Request to purchase on site server to host Thrive – (see attached)</p> <p>B. Employee Benefit Plan Renewal</p> <p><b>9. Executive Session</b></p> <p>Members of the news media may attend executive sessions, with limited exceptions. News media are instructed not to report about what happened in executive sessions.</p> <p>A. Discussion of litigation or litigation likely to be filed. To be held under ORS 192.660(22)(h)</p> <p>B. Discussion of preliminary negotiations involving matters of lease agreement with Irrigon Fire Department. To be held under ORS 192.660(2) (e).</p> <p><b>10. Return to Open Session</b></p>	<p>B. Houser reviewed EMS Stats (in packet). Discussion was held regarding transfers/transports time vs response time. Houser said the numbers look good.</p> <p><b>5. Reports</b></p> <p>A. Houser provided a CEO Update (see packet). Houser shared that provider Lori Lammers FNP has a delayed start date at Irrigon Medical Clinic, but remains excited to join the clinic. He discussed that Dr. Jack’s position will require an MA, he would like this position to be filled and trained prior to Dr. Jack’s start date in December. He shared there are around five applications for the CFO position, and the interview process will start next week.</p> <p>Service Excellence Council (SEC) updates were include in the CEO Update, Houser discussed the invitation to the District Holiday Banquet. Discussion continued around the holiday banquet, which has a budget of approximately \$6,500. Hanna asked where the budget comes from, Houser replied the Administration portion of the budget. The Board agreed to say a few words at the Banquet.</p> <p>Houser discussed that the State approved a waiver for an outstanding survey finding regarding doors in the hospital through February. Two glass doors have been ordered and will total approximately \$18,000 with installation. He said new flooring will be ordered for a janitor’s closet to meet standards of material. Once this is complete, he anticipates approval for the room to be used for PFTs once the closet flooring is complete. He added that room 204 has been approved for the Dexa Ultrasound, this is an infinite waiver.</p> <p>B. Jodi Ferguson presented financials (see packet), including an update on year end and close out. Hanna asked if Travelers and Contract employees were more expensive? Ferguson said this is not necessarily the case, referring to the change in benefits and salaries when Contract fees go up. Discussion held around professional fees verse benefits fees.</p> <p><b>6. No Medical Staff Report</b></p> <p><b>MOTION:</b> Russ Nichols moved to approve credentials and privileges as presented for Jeffrey Westin, MD, Eileen McElligott, FNP, Jon Watson, PA-C and Jamie Reed, LCSW. Stephen Munkers seconded the motion. The motion passed unanimously by all Board members present.</p> <p><b>MOTION:</b> Russ Nichols moved to approve credentials and privileges as presented for Stuart Clive, MD/ER and Thomas Long, MD/ Lab Medical Director. Jason Hanna seconded the motion. The motion passed unanimously by all Board members present.</p> <p><b>7. Old Business</b></p>
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A. Houser presented qualifications for CEO position (see packet), the Board had no objections. Discussion held around timing of posting. Houser recommended a posting timeline which included to post the position in November and review candidates around the start of 2026. The Board had no objections.

B. Houser presented an appraisal of the Nazarene Church building owned by the District (see packet) and asked the Board to consider what they would like to do with the building. Discussion held regarding the building. Nichols asked if the space was needed, Houser shared it is in the process of being cleaned out. Nichols said if space was not needed, then to consider selling the building.

C. Update on destruction of old records & storage facilities.

Houser and Baker provided an update of destruction on the old records, which opened up space in both the shed and records vault in the hospital. Baker said the records will be on a regular schedule of destruction going forward.

#### 8. New Business

A. Houck presented the request to purchase on site server to host Thrive (see packet). Houck explained the District has had to change Electronic Medical Record (EMR) software over the past 2-3 years from Centriq to Thrive and from Thrive to Cerner. Centriq is stored on a District server, Thrive is currently stored on a cloud-based system. The District needs to determine the need to stay on the cloud or move Thrive to our own servers. Houck shared that to store on an internal server would save the District approximately \$40,000 over five years. Patrick Feller, IT, recommends the onsite server for hosting.

Hanna asked about the security of internal servers, Houck addressed that District security is top notch and she had no concerns as we have stored Centriq internally for years without an issue. Hanna asked if this was a budgeted expense. Houck said it was not, as Thrive came to the District unexpectedly that the service would no longer host at no cost. Discussion held around budget and reduced costs for access to Thrive. Hanna questioned how long it would take to install our server. Houck said it would be about 4-6 weeks for the server to arrive, then time would be needed to install and roll over data. Discussion held on logistics and financials of the request.

**MOTION:** Russ Nichols moved to approve the request for option 1 as presented in the packet, an onsite MCHD server. Jason Hanna seconded the motion. The motion passed unanimously by all Board members present.

B. Houser discussed the employee benefit plan renewal and reviewed the financials. He stated that in current year budget, this package was budgeted for a 15% increase, however came in at a 7.5% increase. Discussions held around rates and costs to both the employees and the District. Ferguson will review and verify numbers presented to the Board, and provide a further update.

	<p>9. At 7:35 pm Greenup called to order Executive Session under:</p> <ul style="list-style-type: none"> <li>A. Discussion of litigation or litigation likely to be filed. To be held under ORS 192.660(22)(h)</li> <li>B. Discussion of preliminary negotiations involving matters of lease agreement with Irrigon Fire Department. To be held under ORS 192.660(2) (e).</li> </ul> <p>Members of the news media may attend Executive Sessions, with limited exceptions. News media are instructed not to report about what happened in Executive Sessions.</p> <p>10. Open Session called to order at 8:00 pm. Discussion held by Board regarding a need to make a public motion for what was discussed in Executive Session.</p> <p><b>MOTION:</b> Jason Hanna moved reject both offers discussed in Executive Session under A and B. Stephen Munkers seconded the motion. The motion passed unanimously by all Board members present.</p>
<p><b>D. Adjourn</b></p>	<p>With no further business to come before the Board, regular session adjourned at 8:01 pm. Minutes taken and submitted by Julie Baker. Approved October 27, 2025.</p>

**Promise of Excellence**

**Compassion:** Being motivated with a desire to assist patients and staff with empathy and kindness and committed to going the extra mile to ensure patients and staff feel comfortable and welcomed.

**Respect:** Recognizing and valuing the dignity and uniqueness of everyone. Respect creates a work environment based on teamwork, encouragement, trust, concern, honesty, and responsive communication among all employees and our patients.

**Integrity:** Encompassing honesty and consistently adhering to the principles of professionalism and accountability with our patients, fellow employees, and community partners. Integrity is at the heart of everything we do.

**Excellence:** Creating standards of performance that surpass ordinary expectations. We want to make this the place where patients want to come, our providers want to practice, and people want to work!