



MORROW COUNTY HEALTH DISTRICT

Excellence in Healthcare

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| Board of Directors Meeting Minutes |
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| Meeting Information | | Committee Members | | |
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| Meeting Date/Time: | November 28, 2022 @ 6:30 p.m. | Board Members: | Present: John Murray, Aaron Palmquist, Diane Kilkenny, Marie Shimer, Carri Grieb | |
| Location | Pioneer Memorial Clinic 130 Thompson Ave Heppner, OR 97836 | Guests: | Staff Members: Emily Roberts, Nicole Mahoney, Sam Van Laer, Patti Allstott, J.R. Lieuallen, Janis Beardsley, Jamie Houck, Katelin Tellechea, Donna Sherman Guests: David Imus, Troy Bundy, Brianna Boice Press: None | |
| Video Dial In: | Zoom | Leader: | Marie Shimer, Board Chair | Recorder: Jodi Ferguson |

Vision:
Be the first choice for quality, compassionate care and lead the way in promoting wellness and improving health in Morrow County

Mission:
Working together to provide excellence in healthcare

Values:
Integrity, Compassion, Quality, Respect, Teamwork, Financial Responsibility

| Agenda Item | Notes/Minutes |
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| 1. Call to Order | <ul style="list-style-type: none"> Chair Marie Shimer called the meeting to order at 6:31 p.m. |
| 2. Additional Agenda Item | <ul style="list-style-type: none"> The agenda was amended to add item: Agenda Item K. Adult Care Home |
| 3. Public Comments | <ul style="list-style-type: none"> None |
| 4. Approval of Minutes | <p>MOTION: John Murray moved to approve the minutes for the October 24, 2022 regular session as presented. Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</p> |
| 5. Presentation of 2022 Audited Financial Statements - Wipfli | <ul style="list-style-type: none"> David Imus, Wipfli presented the 2022 Audited Financials (see board packet). There were no findings and a favorable review was issued. MCHD had a gain of \$714,000 for the year. <p>MOTION: John Murray moved to approve the 2022 Audited Financials as presented. Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</p> |
| 6. CEO Report & Executive Team Dashboard | <ul style="list-style-type: none"> The executive team dashboard was presented by Emily Roberts (see board packet). |
| 7. CFO Financial Report | <ul style="list-style-type: none"> Financials for October 2022 were presented by J.R. Lieuallen. The District had a gain of \$219,240 for the month. |
| 8. Consent Agenda | <ul style="list-style-type: none"> The EMS Advisory Committee would like the EMS Advisory Committee meeting minutes and the EMS stats to be included in the MCHD board meeting packet monthly. |

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| | <p>MOTION: Aaron Palmquist moved to acknowledge the EMS stats as presented. Diane Kilkenny seconded the motion. The motion passed unanimously by all board members present.</p> |
| <p>9. New Business</p> | |
| A. 2023 Board Calendar | <ul style="list-style-type: none"> Emily presented the 2023 Board Meeting Calendar. <p>MOTION: Aaron Palmquist moved to approve the 2023 Board Schedule as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</p> |
| B. Board Information Security Training | <ul style="list-style-type: none"> Sam Van Laer presented information on Security Training that has been happening on a monthly basis throughout the district. |
| C. Omnicell Quotes | <ul style="list-style-type: none"> Emily presented two Omnicell quotes. The first quote is for cloud hosted Omnicell for \$67,200. The second quote is for the Omnicell interface for \$26,830. John Murray abstained from the discussion and vote as it pertained to the hospital's pharmacy. <p>MOTION: Aaron Palmquist moved to approve both Omnicell quotes at \$67,200 and \$26,830 as presented. Diane Kilkenny seconded the motion. The motion passed unanimously by all other board members present.</p> |
| D. SBHC Agreement | <ul style="list-style-type: none"> Emily presented an agreement for School-Based Health Center Services at Lone Community School through 06/30/2027. <p>MOTION: Aaron Palmquist moved to approve the School-Based Health Center Services agreement as presented. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</p> |
| E. DO & EPL Insurance Quotes | <ul style="list-style-type: none"> Emily presented quotes from Oregon Healthcare Insurance Company. Director and Officers policy is for \$9,936 and Employment Practices Liability policy is for \$30,096. <p>MOTION: Aaron Palmquist moved to approve the two policy quotes with Oregon Healthcare Insurance Company as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</p> |
| F. Nurse Practitioner Employment Agreement- Vicki Kent | <ul style="list-style-type: none"> Emily presented an employment agreement for Vicki Kent, NP. <p>MOTION: John Murray moved to approve the employment agreement with Vicki Kent, NP as presented. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</p> |
| G. Physician Employment Agreement – Dr. Berretta | <ul style="list-style-type: none"> Emily presented an employment agreement for Dr. Berretta. <p>MOTION: John Murray moved to approve the employment agreement with Dr. Berretta as presented. Carri Grieb seconded the motion. The motion passed unanimously by all board members present.</p> |
| H. Physician Employment Agreement – Dr. Everts | <ul style="list-style-type: none"> Emily presented an employment agreement for Dr. Everts. <p>MOTION: Aaron Palmquist moved to approve the employment agreement with Dr. Everts as presented. John Murray seconded the motion. The motion passed unanimously by all board members present.</p> |
| I. Medical Staff Privileges | <ul style="list-style-type: none"> Emily presented a list of medical staff privileges that were approved by the MCHD medical staff on 11/16/2022. <p>MOTION: Carri Grieb moved to approve the medical staff privileges as presented. Aaron Palmquist seconded the motion. The motion passed unanimously by all board members present.</p> |
| J. Boardman Immediate Care | <ul style="list-style-type: none"> Emily informed the board that Eastern Oregon Physical Therapy will be ending their lease in the Boardman building early in the new year. Emily would like to work on plans to remodel that space for Boardman Immediate Care. <p>MOTION: Aaron Palmquist moved to go forward with the remodeling of the space for Boardman Immediate Care. Diana Kilkenny seconded the motion. The motion passed unanimously by all board members present.</p> |
| K. Adult Care Home | <ul style="list-style-type: none"> Emily will put together a formal presentation to the board on an Adult Care Home project in Boardman. |
| <p>10. Old Business</p> | |
| | <ul style="list-style-type: none"> None. |

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| 11. Executive Session | <ul style="list-style-type: none"> • Marie Shimer announced the following executive session: <ul style="list-style-type: none"> ◦ ORS 192.660(2)(f) to consider information or records that are exempt from public inspection pertaining to ongoing or anticipated litigation exempt from disclosure under ORS 192.345(1). • Executive session was called to order at 8:10 p.m. and adjourned at 9:30 p.m. |
| 12. Adjourn | <p>With no further business to come before the board, regular session adjourned at 8:06 p.m.</p> <p>Minutes taken and submitted by Jodi Ferguson. Approved December 19, 2022.</p> |

Promise of Excellence

Compassion: Being motivated with a desire to assist patients and staff with empathy and kindness and committed to going the extra mile to ensure patients and staff feel comfortable and welcomed.

Respect: Recognizing and valuing the dignity and uniqueness of everyone. Respect creates a work environment based on teamwork, encouragement, trust, concern, honesty, and responsive communication among all employees and our patients.

Integrity: Encompassing honesty and consistently adhering to the principles of professionalism and accountability with our patients, fellow employees, and community partners. Integrity is at the heart of everything we do.

Excellence: Creating standards of performance that surpass ordinary expectations. We want to make this the place where patients want to come, our providers want to practice, and people want to work!